

## Valley Medical Cares Doula Program Contract

Valley Medical Care offers \$500 in scholarship funds to help patients receive doula support during their pregnancy and birth. Please read through the following contract carefully. Both the doula and patient must sign the contract and return it to Rachel Gladhart PRIOR to the birth.

### **Patients:**

- 1) It is your responsibility to find a qualified doula available for your due date.
- 2) Once you have found a doula, let Rachel know you would like to participate in the program either via email [rgladhart@me.com](mailto:rgladhart@me.com) or by phone: 586-2434.
- 3) It is your responsibility to schedule prenatal and postpartum appointments with your doula, and to make sure that Rachel has an original copy of this contract prior to the birth of your baby.

### **Doulas:**

- 1) Doulas are not employees of VMC. All Doulas who wish to participate in the VMC Doula Reimbursement program must complete a W-9 form to be eligible; prior to working with their first client.
- 2) Doulas are responsible for maintaining a business license and filing their own taxes.
- 3) Doulas and patients are responsible for negotiating any other financial compensation in addition to the \$500 in scholarship funds.
- 4) VMC expects doulas to develop a relationship with the families that they are supporting (for example meeting a couple of times both prenatally and postpartum).
- 5) Doulas must be present for the birth of the baby to receive compensation.
- 6) Doulas are responsible for getting evaluation forms from both client and hospital staff, and filling out a completed data collection form.

### **For reimbursement Rachel needs:**

- 1) Signed contract, submitted to VMC prenatally.
- 2) Evaluation form submitted from client and hospital staff member.
- 3) Completed data collection form.

Patient's Name (printed) \_\_\_\_\_ Patients Signature \_\_\_\_\_

Doula's Name (printed) \_\_\_\_\_ Doula's Signature \_\_\_\_\_

Doula's address for mailing payment \_\_\_\_\_

Doula's phone number \_\_\_\_\_